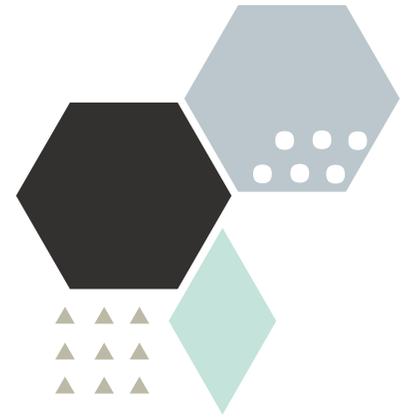
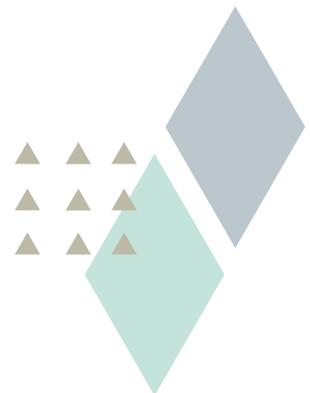


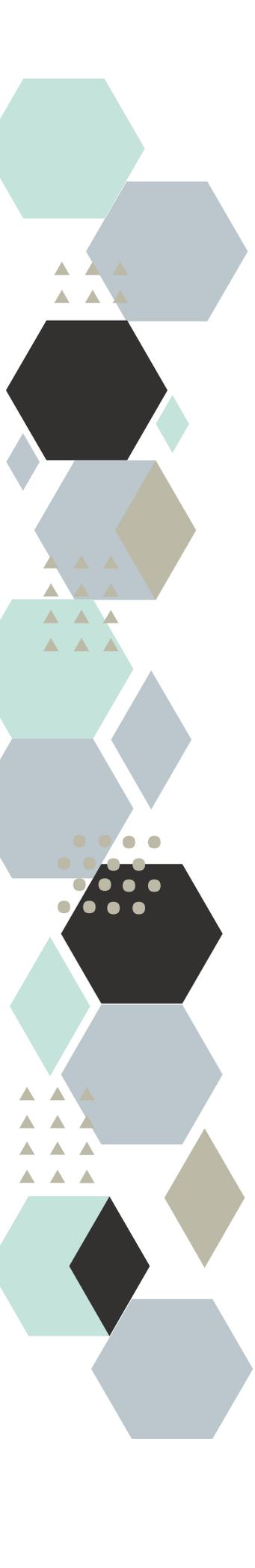
west hills
covenant church

table of contents



0. This year...
1. Letter from the Evangelical Covenant President
2. Letter from the Northwest Pacific Conference Superintendent
3. Council Chair
4. Co-Senior Pastors & Pastoral Acts
5. Worship
6. Communications
7. Property
8. Children's
9. Youth
10. Serving Globally
11. Serving Locally
12. Hospitality
13. Pastoral Commission
14. Financial Secretary
15. Financial Overviews
16. Proposed Budget





this year...

At the end of each fiscal year, which corresponds with the end of the school year for many, we take time to gather at our annual meeting and celebrate, reflect and vision for the next year.

Throughout this annual report, with submissions from both staff and volunteer leaders at West Hills, you'll continually see the theme of new starts and growth. What an awesome time to be at West Hills!

During this past year, we had eight people become members, and many more start attending. People continued to connect in community, through community groups, Education Hour classes, and through other avenues such as the Lenten Soup & Scripture home groups.

We see both the children's and youth programs growing and thriving, West Hills dedicated seven children, five of whom were born into West Hills over the past two years, and had four youth confirmed.

The newly formed Biblical Justice committee is a welcome addition to West Hills and is working toward assisting the congregation in identifying and addressing the concerns and conditions in that area.

A successful new event, Harvest Fest, was put on by the Hospitality team in the fall and hosted nearly 100 kids and adults, including several from our community.

Our church family welcomed Brian Borin as our Pastor of Worship in January, as he took over after San Kim did an excellent job leading us as the interim worship leader.

For much of the past year Pastors Mark & Stephanie have been preaching through the Gospel of Mark, it's been a great time to dig deep and learn from this New Testament book.

As we look to the upcoming year, we are excited for this growth to continue and will see more changes as we (assuming it's approved at the annual meeting) shift the leadership model of West Hills to represent a more flexible and updated model.

We are excited to being working together and in fellowship with you for the Glory of God and the furthering of the Gospel.

1. ecc president



The Evangelical Covenant Church

November 2016

To All Covenant Churches

Dear Friends in Christ,

As you gather for your congregational Annual Meeting, let me say how deeply grateful I am for the partnership we share in this movement we call the Evangelical Covenant Church.

You are one among 850 congregations within our 11 regional conferences here in Canada and the United States. We are a growing, multiethnic, multi-generational family of churches with lots of heart for making a difference together. And together, we impact millions of real lives here and in dozens of countries around the globe.

But looking beyond our numbers, we share one particular trait, that of our intent to be found faithful. I see this everywhere – in our churches, in our pastors and leaders, on our mission fields, in our institutions, and wherever Covenanters serve. Our hearts' intent is to be faithfully walking *with* God and *for* God.

If we are committed to pursuing Christ, we must be committed to pursuing Christ's priorities in the world. Your congregation, in partnership with all the congregations of the Covenant, works together to achieve the five priorities we have identified: start and strengthen churches, making and deepening disciples, developing leaders, loving mercy and doing justice, and serving globally.

We are humbled by what God is doing in each of these areas. You can learn more on our website at covchurch.org, and in particular, by watching the inspiring video **Three Strand Strong** (www.covchurch.org/ministry-update-2017), which gives a snapshot of the Covenant's ministries at home and around the world.

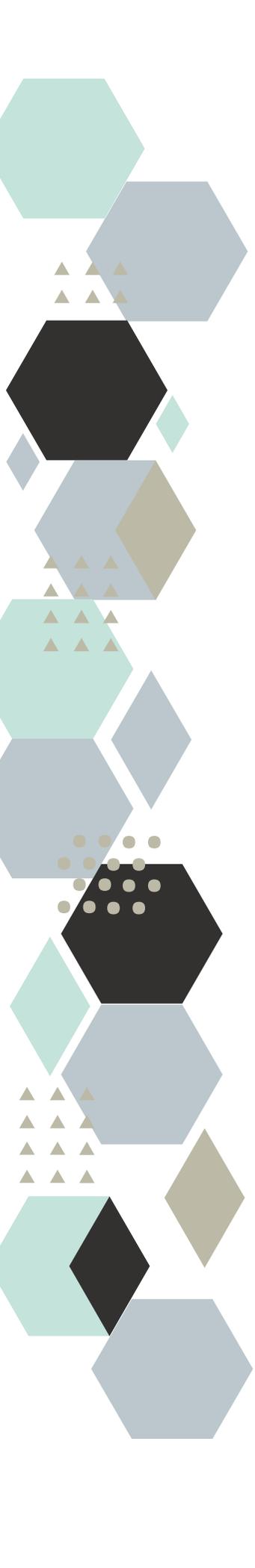
This is only accomplished because of your support and God's faithfulness. As you reflect on the many ways that God is using your congregation, remember that one way is through this important partnership, and your partnership with your regional conference.

I am grateful to serve with you. Together, may we go deeper in Christ and further in mission.

In Christ,


Gary Walter
President

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2. pacnw superintendent

January 15, 2018

Greetings Pacific Northwest Conference Churches,

Happy 2018 and blessings to you as you gather for your semi-annual/annual meeting. We pray that the start of this new year has been a time of deep worship of our great God and a palpable sense of the Spirit's movement among you. We pray that you are in consistent rhythms of thanksgiving that reflect the confidence of life in Christ despite what is happening in the world or in your community. God is so good. May your hope be fanned into flame and may God continue to lead your church into great faith and mission. On behalf of the conference staff, we are excited to work with you and to support you in any way we can.

As we launched our 3 Strands Strong campaign last year - Church, Conference, Denomination - we want to thank you for your ongoing commitment to our shared mission together. We are stepping into 2018 with a strong sense of what God desires for us. Our priorities remain the same. Together as 78 churches and with our over 250 ministers, we will begin a new season of starting new churches, expand our resourcing to strengthen churches, and continue to provide resources to support pastors.

This year's conference Annual Meeting theme Spring Forth - *Confiando en Dios para nuevos brotes, nuevos retoños, nuevas variedades de árboles, nuevas frutas!* from Jeremiah 17:7-8. The Spanish subtitle explains it well - "Trusting God for new buds, new shoots, new varieties of trees, new fruit." Please make sure you send delegates to the annual meeting at Newport Covenant (April 27-28, Bellevue, WA). Our speaker Friday night will be President Gary Walter who retires this year. Please also make plans to attend the denomination Annual Meeting (Minneapolis, MN, June 21-23). We will be electing a new President, Executive Minister for Develop Leaders, North Park University president and installing the superintendents of the Canada and Southeast Conferences. This will be a significant meeting. See you at Newport!

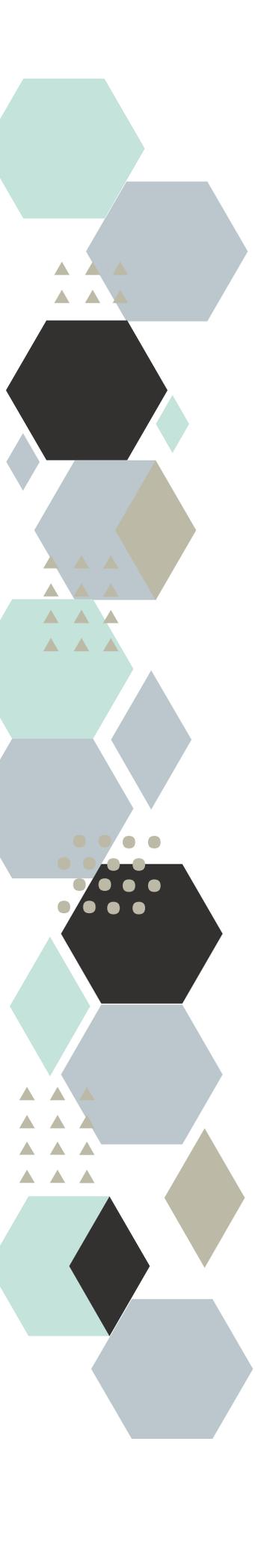
On behalf of the conference staff and executive board, God bless you as you embark on this new year. May the Spirit enlighten, lead, and empower you in the days ahead and may God continue to develop us to be a mosaic of churches working interdependently together to transform lives and communities.

With faith and gratitude,



Greg Yee, superintendent

P.S. Stay connected through our monthly email newsletter *The Catch* (<http://pacnwc.org/connect/newsletter>) AND on Facebook at Pacific Northwest Conference.



3. council chair

Dear Church Family,

Praise God for His provision for our church this year. He has blessed us with a friendly, loving and caring congregation. He has delighted us with new babies brought into our church family. God has provided for our daily needs, with healing for our bodies and hope and peace for our hearts.

We are thankful to God for another awesome group of new members who joined our church this year. Our weekly attendance is steadily growing.

We're thankful for many new friends who join us here each week.

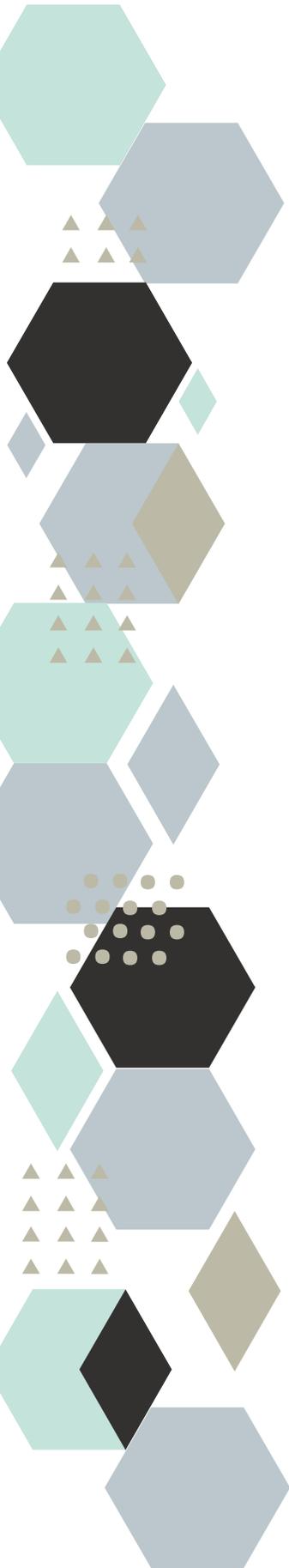
We barely have room across the front of the platform for all the young children on Sunday. Every week we have dozens of volunteers serving as ushers, greeters, Sunday School teachers. Each month many more serve in volunteer roles on commissions or on council. Many in our church family serve outside our congregation in ministries to their own communities.

I'm thankful for our hardworking and faithful church council. I really appreciate your wisdom and caring hearts. It is a privilege to work with you.

I'm especially grateful for Sarah, Doug, Maggie, Edith and Bill who have served us on council for many years and are finishing their current terms. You are wise, caring and hard working. Always looking ahead to make sure the important things are addressed and well taken care of. Most important though is that you love Jesus and our church family. You're leaving big shoes to fill.

God has provided us with amazing, talented, hard-working and loving staff. I hope we don't take their excellence for granted. We welcomed Brian to our staff this year and he's doing a great job leading us in worship. Jerren and Lynette faithfully serve our children and youth in many ways and they coordinate and lead our volunteers.

They do their work with quality and depth as they are helping form young lives. Jack continues to be a solid rock for our administration. Always willing to take on new jobs and bringing his caring spirit to the daily work of the church office.



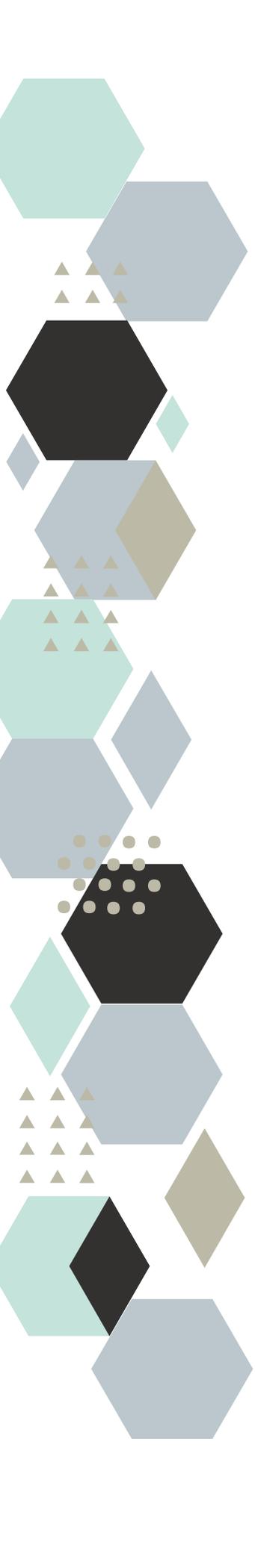
can't express how much I appreciate Mark and Stephanie. They are super smart, compassionate and good communicators. Strategic thinkers, well organized and enthusiastic. It is fun, exciting and tiring to work along side them. They are always looking at the future and bringing in new ideas to help our ministry. They have big hearts and are leading us to look at how we can be part of change for compassion, mercy and justice in our community and world. They love Jesus and look at everything through his eyes. We are incredibly blessed to have them as our pastors.

We are thankful for God's provision for our church's financial needs. His provision allows us to be good stewards of what He gives us as we support our missionaries, church denomination, and conference. As we look at our proposed budget for the new fiscal year we ask for God's guidance in our decisions.

I'm most thankful to God for His desire to be in relationship with each of us. We thank God for the incredible free gift of His forgiveness for our sins.

I am blessed by each of you and thankful to be a part of your church family. I am humbled to be walking beside you as we follow Jesus.

Dave Carlson



4. co-senior pastors

As we reflect on the past year, we feel honored to have been able to invest ourselves in equipping and encouraging many of the amazing people of West Hills Covenant for the work God is calling all of us to as a church. We are particular encouraged by the steps that many in the church have taken to become better equipped to lead small groups and inductive study, and to become more equipped to lead in our increasingly multiethnic church family. Ephesians 4:11-13 comes to mind:

So Christ himself gave the apostles, the prophets, the evangelists, the pastors and teachers, to equip God's people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ.

COMMUNITY GROUPS. We gave extra attention to Community Groups this year. We hosted three trainings throughout the year for about 20 leaders. We taught Inductive Bible Study methods, built up a team of leaders, and offered resources to help others study the Word of God. In addition to our existing groups, we also introduced shorter groups that were only for 6-10 weeks that gave more flexibility for people's schedules and opportunities to meet other people. We had about 110 people participate in the Lenten Soup and Scripture. We've loved hearing that the inductive method was approachable enough for children and that even seasoned Christians finding new depths in familiar Scriptures. We plan to continue supporting our existing groups and are grateful for Doug Wolfe who will help coordinate short-term community groups three times throughout the year.

STAFF. We are so very grateful for San Kim's service in leading us in musical worship and the welcome of Pastor Brian Borin to our team. Although Brian works full-time, we've figure out ways to still intentionally connect. Pastor Mark has been leading the staff through Seven Habits of Highly Effective People and we have seen how it has helped us grow in our character, depth, closeness, and integrity individually, collectively, and for the church.

GOD'S JUSTICE AND MERCY. In 2017, we hosted a Race + Faith Workshop where about 100 Covenanters attended. In 2018, we co-taught a class, Beyond Colorblind, through the lens of the gospel, understanding our ethnic identities as created as beauty, fallen in brokenness, redeemed by Christ, and used to help restore, heal, and witness God's love. Junghwa Kim and Heidi Cao are co-leading a newly formed Biblical Justice Committee to serve the congregation in addressing concerns and conditions of people around the world and in our community for God's shalom.



CONFIRMATION. We loved teaching and investing in our 14 confirmands this year. We began the year with a bonding low ropes outdoor retreat with the mentors and confirmands. The students continue to grow in their understanding of biblical narratives, theological concepts, and build a sense of community. We absolutely love our youth and the unique opportunity to know them personally on a regular basis. We enjoyed working with each of our graduating confirmands to craft a mini-sermon to share about their spiritual process and journey on Confirmation.

DEACONS. We thank God for our deacons who genuinely care and love our congregation through visitations, service, prayer, and support. We expanded our deacon group this year and appointed Claudia Kardos as our Head Deaconess. We will continue to train and equip new deacons.

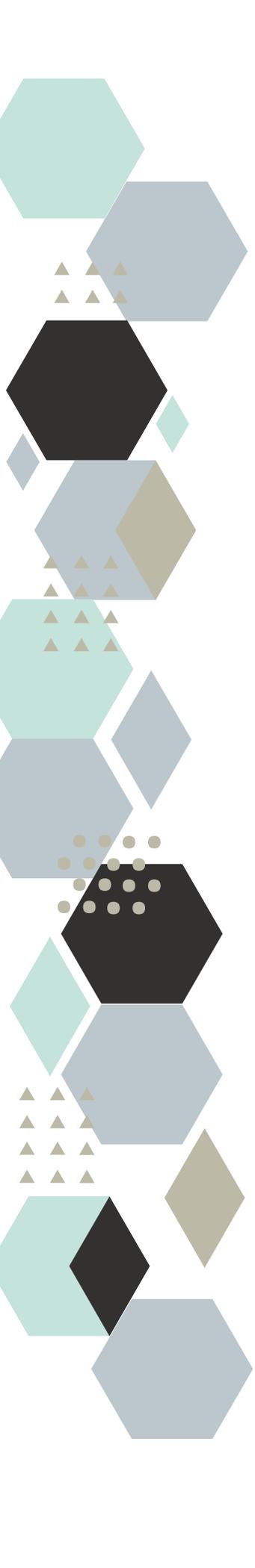
NEWCOMERS. We find ourselves blessed by new faces coming into our community. We are grateful for Lisa Ngyuen who is spearheading our follow up ministry with newcomers. We had 15 people in our membership class and gladly welcomed 8 new members this past year.

LEADERS. We serve with an excellent team of leaders who worked arduously on empowering God's people towards more effective, flexible, and fruitful ministry through a constitutional proposal. We appreciate the work of the Nominations Committee who prayerfully and thoughtfully recruited a new slate of officers that broadly represents various groups in our diverse demographics in the church.

LOCALLY AND TO THE NATIONS. We loved being able to send and see people passionately using their gifts to go to share the love of Jesus this past year from in their vocations and volunteering from Houston, Ecuador, Kenya, Safe Families, Oregon Food Bank, Teen Moms, Prison ministry, reaching out to your neighborhood kids, and so much more. God is using the people of West Hills Covenant Church to be a bright light and bold love in the world. To God be all the glory.

May your cups overflow with God's goodness and mercy.

Because Jesus first loved us,
Pastors Stephanie and Mark



pastoral acts

Memorials

Delores Jarvis

Weddings

Chris Kent and Janelle Prouty

Confirmands

Abigail Hostler

Hannah Deisner

Henry Kroeker

Sam Scarbrough

Members

Sandra Anderson

Philip and Stephanie Bestland

Casey McCulloch

Billy and Lisa Ngyuen

Doug and Kathy Wolfe

Baptisms

Grace Sethi

Child Dedications

Arabella Rae Wadsworth

Ava Elizabeth Sanchez

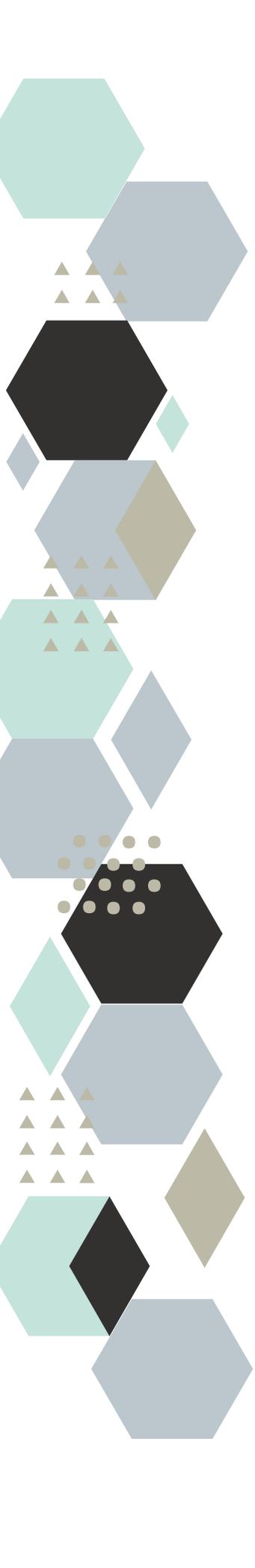
Eliot Lee Mathis

Ephraim Marcus Drew Smith

Luca Sebin Kim

Oren Alexander Nguyen

Philippe Apollon Chirouze



5. worship

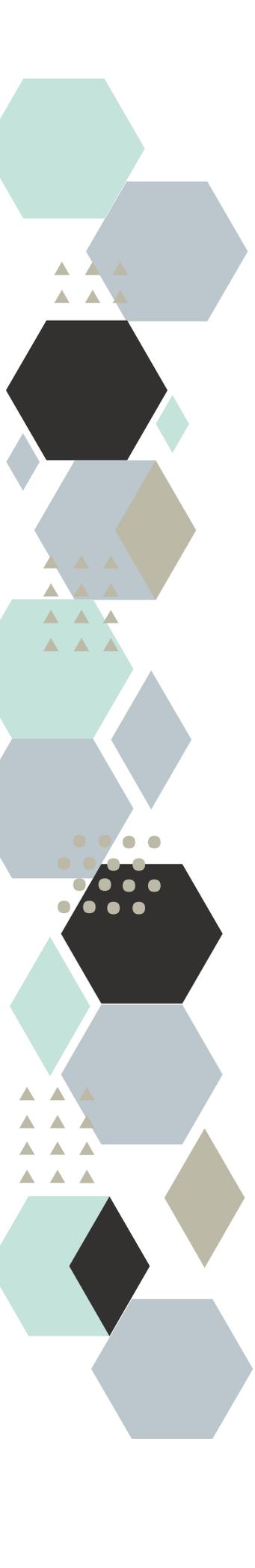
This has been a good season of ministry and life. Coming off of a wonderful family vacation, I have been renewed and energized. I have started setting up meetings with some worship team members just to check and, get to know each other better and/or talk about worship ministry. It's been great so far, but I hope to continue meeting with people as we're able to make connections beyond rehearsals that are focused more specifically on what we're working on for the upcoming service.

Thursday night practices have not been happening very frequently, as many team members are unable to make that time. I try to schedule the midweek practices when all team members can make Thursday nights work, and then schedule Sunday AM practices with members who are unable to do the midweek time. Even when I'm not meeting for band practice, I'd like to be more regular with face to face meetings w/ pastors Mark and Stephanie; although we keep in touch with what we need to, it would be good for us to more regularly meet face to face about how things are going, talk through past worship services and future plans, etc.

I'm looking forward to the opportunities that the summer schedule will bring both for more time to connect with people at church, but also for time to share together with my family.

Grateful for this period of ministry with West Hills!

Pastor Brian
Pastor of Worship



6. communications

We had a great year continuing to build on the progress we've made over the past few years when this team was first created. Currently the commission members are: myself, Amy Kroeker, Jack Won and Pastor Mark Mathis.

We work to reach the right people with the right message at the right time. We continue to look at ways to improve how this is done. We continually work to improve our process on the backend, while also figuring out how to best relate to our regular attenders as well as people in the community.

A major project we worked on this year was researching and setting up an online church directory. This is in the process of getting rolled out and will allow our church family to stay connected, even when on-the-go.

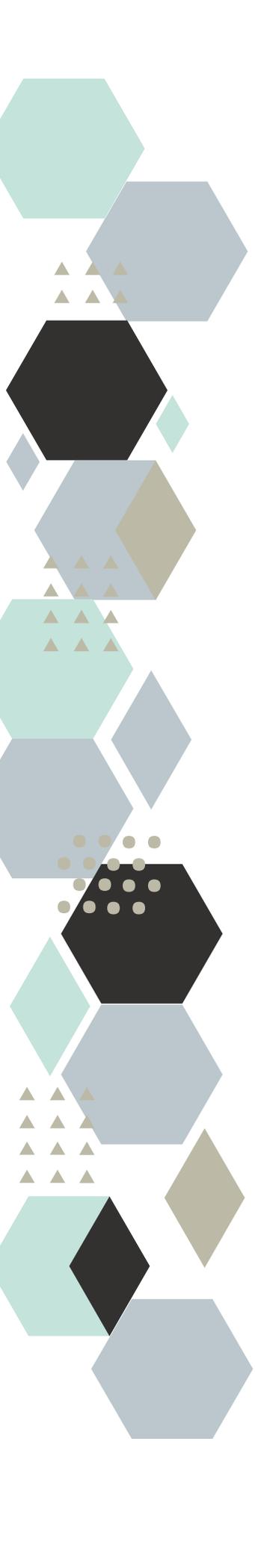
We are also moving to using a form for all announcement submissions. This form will help streamline our process, so both those submitting and those receiving can better stay on the same page.

Below are some stats that show just a snippet of the data we have on the effectiveness of our communication tools:

- In the last quarter, over 2400 searches found our listing on Google.
- About 50% of our website views come from tablets or smartphones.
- The website had over 2100 new users this year.
- After the homepage, the most popular website page is the staff page.
- Open rates for our church-wide emails are about 55%, that means for our weekly email about 105 people read it each week.
- The Facebook group has 133 active, participating members.

In Christ,

Bethany Smith
Communications Commission Chair



7. property

The Property Commission exists to provide a safe and useful property for the physical aspects of our ministries and uses on the church's campus. We also exist to provide advice on the usage, maintenance, purchase of equipment for our facilities. We aim to guide users of our campus to adopt an attitude of safe and humble stewardship of the things God has provided for us to further the glory of His Kingdom and to maintain the campus in a God pleasing manner as time and finances allow.

Long Term Users

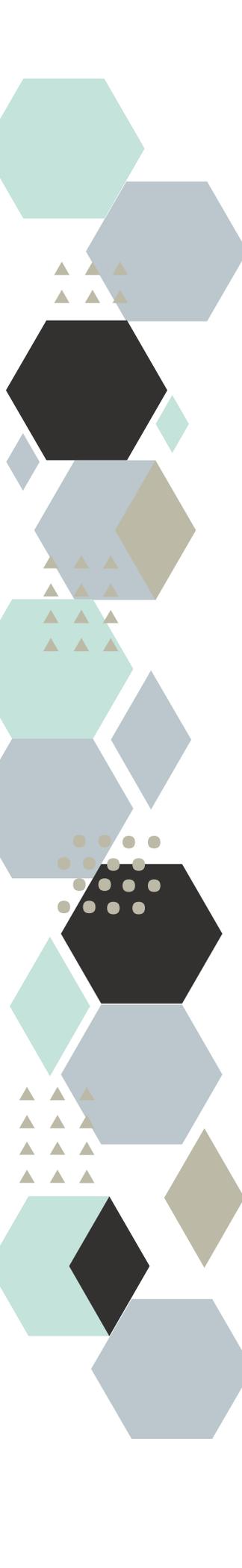
- Gabriel Park Preschool Parent Co-op- Located in the church basement, M-F mornings.
- Music Together- Located in Rooms 10 & 11, M-F, mornings.
- Missio Church staff office space- Occupies one room of the Shack, Tuesdays all day, room available for use at other times, Church meets at Mary Rieke grade school,

Rental Policy

- The church frequently receives requests for rental of various areas of the church campus
- The types of on-going requests have necessitated a closer examination of our church rental policy and response to these various inquiries.

Campus Miscellaneous Activities

- A 12' x 14' Tuff shed was purchased and installed in late December behind the Education wing.
- A room used for storage in the Shack was emptied of items. Some items were hauled away and others stored in the new Tuff Shed.
- This allowed for moving Missio staff area to another room in the Shack and opening up of a larger space for larger groups to meet in the Shack.
- An AED was donated and new first aid kits purchased. The AED is located on a post near the Sound booth in the Sanctuary.
- The refrigerator and dual port coffee maker were replaced in the kitchen. Old ones were in bad condition and not functioning correctly.
- The Nursery, Narthex and Mother's Room (formerly the prayer room) were wired for good quality sound coming from the Sanctuary.

- 
- The furnace in the Shack was replaced when the old one died. Extra ducts were added so that heat is now distributed fully about the building.
 - The Shack chimney was removed and the gap reroofed. Bricks from the Shack chimney were used to outline the Memorial Garden area.
 - The church wooden playground structure was removed in late April 2018. The new structure was installed in early May. The old structure was deteriorated and also was not designed for the type and amount of daily activity that is now occurring on the playground.
 - Water facets were re-connected on the west and south side of the church. This facilitates with watering landscape beds and power washing of sidewalks.
 - The Property Commission would like everyone to please observe signage that indicates if items can be placed in certain areas or not. These requests are often government and/or insurance based regulations.

Landscape

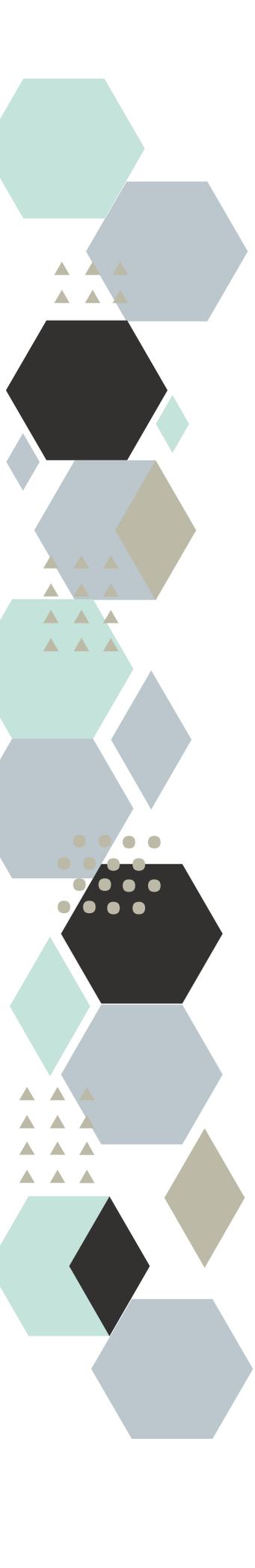
- Jack Won continues to mow the lawns.
- Work parties were arranged for weeding of various landscape beds.
- A Memorial Garden was prepared in the Courtyard area and Delores Jarvis' ashes were interred in the garden as planned. A rock and a plaque denoting the space as a contemplation area will be placed at entrance to that area.

Painting

- The exterior west and north sides of the church were painted late August 2017. The roof level areas are on contract to be painted sometime summer 2018. This last painting job will complete a 3 year project to have the exterior buildings on the church campus completely painted.
- Touch up painting is ongoing for the church interior. Stained ceiling tiles were painted. A major goal for this upcoming year is to replace missing or physically damage ceiling tiles.

Roof

- A roof wedge was installed that seems to have helped correct a ponding issue on the west side of the roof. The ponding problem was creating spillage over the roof eave and deterioration of the wood structure of the eave in that spot.
- Ice and snow events of this year's winters demonstrated that previous leaks in the front portion of the church had not been successfully cured.

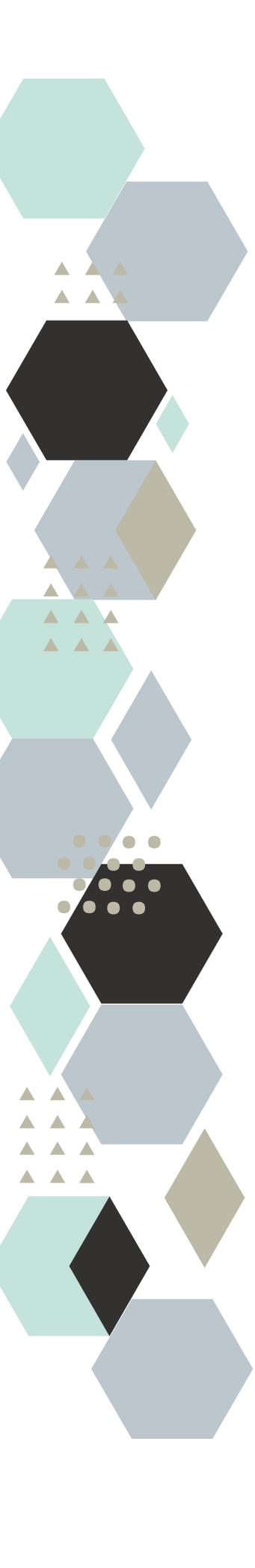
- 
- A long range plan for total roof replacement and some redesign is under discussion. Leaking continues to be a persistent problem with the present flat roofing scheme and building settlement.
 - Periodic roof blow off of plant debris is on-going.

Appreciation

The Property Commission members would like to thank all the volunteers that have helped during the year with so many much needed tasks. We couldn't get stuff done without you!

The Property Commission,

Chris Steinkamp (lead), Mike Johnson, Leif Lindseth, Mike Rich, Jim Steinkamp, Martin Helleson (Church Council Liaison)



8. children

The vision in ministering to kids and their families is that they would experience God's presence in unforgettable ways, develop Scripture as a native language in their minds and hearts, and understand their value in our community as they participate in worshipping and serving alongside our youth and adults. This past year has been full of different experiences that create an environment that nurtures and supports our kids' faith. Here's a glimpse of what we've been up to:

VBS: Maker Fun Factory

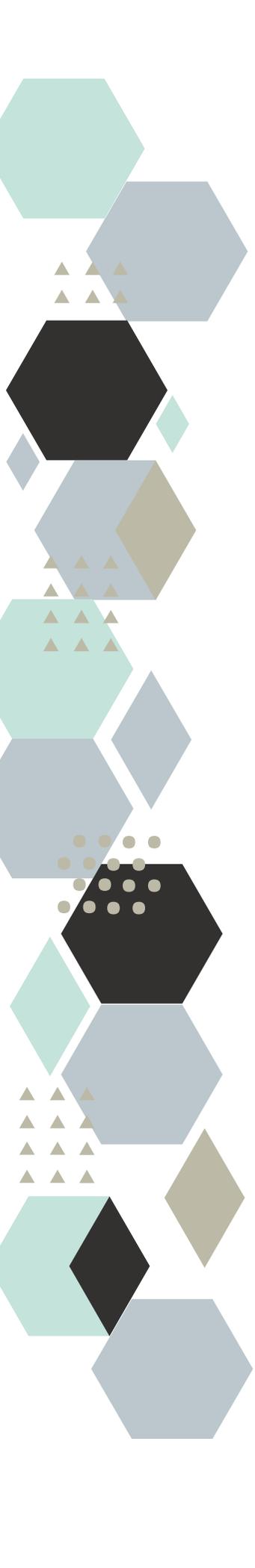
Last summer we welcomed more than 100 kids into four days of play, worship, learning and fun around the theme that we are created by God and built for a purpose. VBS is a huge team and church-wide effort and many people came together to make it a successful experience. A vivid memory for me (Lynette) was watching the wide eyes of a young girl who came by Diane Morgan's invitation as she heard the gospel and story of how Jesus died by rose again. I pray a seed was planted and the Spirit will continue with new growth in her life.

Advent and Child Dedications

During Advent as a community we dedicated seven of our little ones to the Lord. Please continue to pray for Arabella, Ava, Eliot, Ephraim, Luca, Oren, and Philippe and their families as they grow in their faith and love for Jesus. Parents participated in the Choosing Faith for your Family class in preparation. They are blessed to be in a community that welcomes and values them! Our Christmas Spiral was another highlight of the season as families reflected on the light of Christ coming into world. We closed the season on Epiphany Sunday with our postponed pageant, a wonderful retelling of Christ's birth and the visit of the Magi performed by our children.

Sunday School, King's Kids and Faithfinders

We may be hidden away during the education hour, but what happens during our Sunday School time will have an impact on our kids for the rest of their lives. In this time our kids are learning many songs and Scriptures that will find a home in their hearts. They are also learning the Big God Story and starting to get a picture of how the Bible impacts and transforms their lives. Ruth Smith, Kathie Gray, Heidi Cao, and Linda Hutchins serve weekly and invest much time and heart into our kids.



This year Ruth Smith has synced our Preschool/Kindergarten Sunday School lessons with King's Kids, providing wonderful activities and consistency as our kids learn. And if you venture down to the youth room during Faithfinders you'll see Jess Shelton and Mike Johnson creating a positive and engaging time for our 1st-5th graders through awesome interactive experiences.

Holy Week

We started with the kids parading with branches through the sanctuary on Palm Sunday, created a space for our families to worship together recalling the events of the Last Supper and time in the Garden of Gethsemane, welcomed more than 120 people for our breakfast and fun at the Egg Hunt, and finished with a song from our younger kids and speech choir from our 4th/5th graders. It was a wonderful week that was true to the story, walking with our kids from the excitement of Palm Sunday, through the sadness of Jesus's betrayal and death, and then into the promise and hope of the Resurrection. He is risen indeed!

Play Structure

After much research and assessment it was decided the old play structure was ready to be retired and a new one that fit our needs installed. As a community you supported this investment for our children and neighbors, donating more than \$6,000 to ensure a safe place for our kids to play for many years to come. Thank you!

Summer Camp and Fundraiser

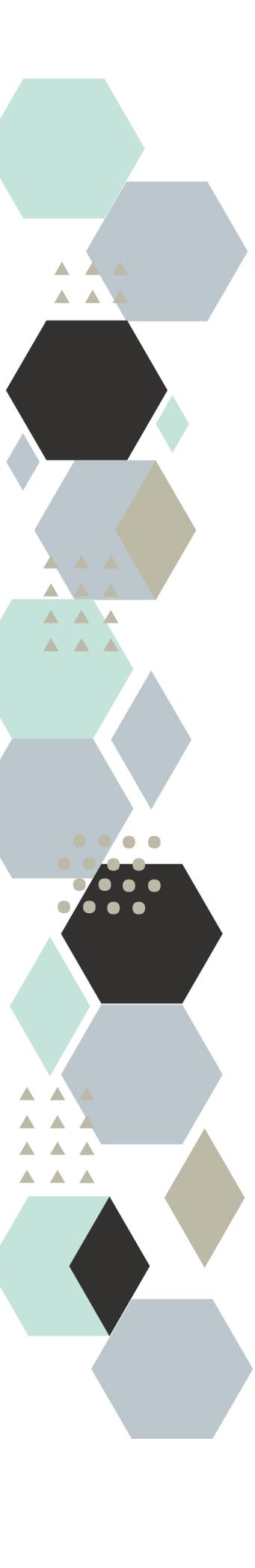
You didn't stop with just supporting a new play structure! We also raised more than \$600 to send our kids to Cascades Camp this summer. About 20 kids will be camping this year, with a few going for the first time. Your generosity is a great support to our families and an investment in our kids' spiritual formation. Thank you!

Looking ahead

Join us June 25-28 for VBS: Shipwrecked. We have the opportunity to welcome families in and outside our community for four days of fun, songs, activities, Bible stories, and learning that Jesus rescues us.

Thank you for joining with our kids as they are formed in Jesus's love!

Pastor Lynette
Pastor of Children & Families



9. youth

When I think about this last year in the youth ministry it reminds me of a tree that we planted in our backyard. Michael and I planted an apple tree a few months ago. For a long while it showed no signs of life, we didn't think it was going to make it. We continued to water it and hoped for the best. Then, about a month ago, it started to sprout some leaves! It is healthy and continues to show new growth every day.

This little tree reminds me of the youth ministry because we have started to see growth. My first year here was slow. I had decided to observe and try to understand the church and our students. (I was also 4 months pregnant when I was hired so having a baby slowed things down as well.) It was a year of transition and change in the ministry and also my own life. Subsequently there wasn't a lot of new life or growth in the ministry.

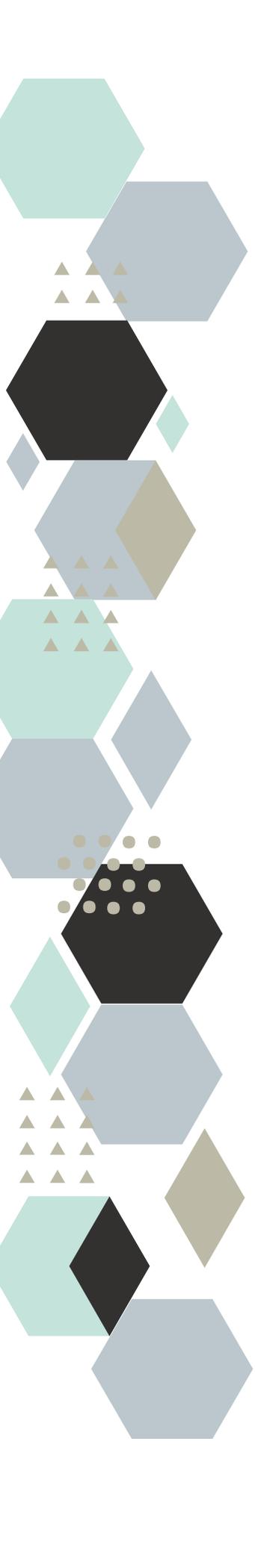
But this year has been a year of growth. I've seen growth in many different areas of the youth ministry, most notably in my relationships with the students. I meet with many of them one on one, go to their games/performances, or get to know them better through youth group and Sunday school. The beauty of a small youth group is that I am able to really know each student and build strong relationships with each of them. I feel like a big sister or mom (especially when I'm cleaning up after them) to all of them. This has been the most meaningful place I have seen growth this year. I hope to continue to deepen and build strong, safe relationships with our youth.

I have also seen growth in our volunteer team. While we still have our rocks of the youth ministry (Bill Gilmore and Stephanie Johnsen, who I couldn't do this without!), we have also gained some new great faces like Stephanie Bestland. We also have volunteers on deck who are ready to start helping: Philip Bestland, San Kim, and Alec and Tiffany Martinez. I feel excited and blessed to have such a great youth volunteer team!

I have also seen growth personally. This year I have been given the opportunity to do new, challenging things (preaching, planning CHIC, and the auction). I am grateful for a place that I can grow and learn.

I hope that our little tree continues to grow and produce lots of fruit in the future and I hope the same for the youth ministry. I am grateful for the growth I have seen this year and excited for what's to come.

Jerren
Minister of Youth



10. serving globally

Our Vision:

To reflect God's grace, love and compassion to a world in need by facilitating the spread of the good news of Christ's redemptive love in both word and deed throughout our community and the world.

Great Commission --Matthew 28:17

Lord's Mission -- Isaiah 61:1 / Luke 4:18

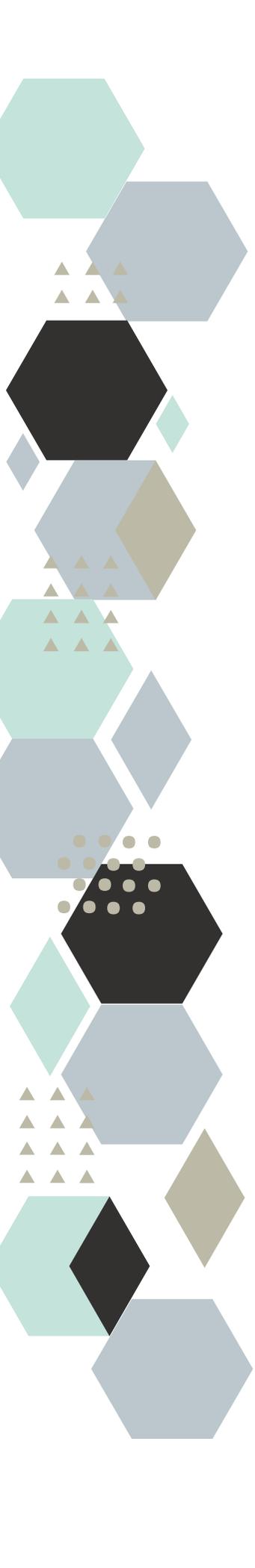
Lord's Ministry -- Matthew 25:40

Key Principles

- Foster and develop in individual congregation members a keen desire for a Heart of Service through education, training and increasing awareness of opportunities where God is already at work.
- Increasing members sensitivity to hearing God's call for their life of service
- Promote evangelism and discipleship through service opportunities and short-term missions (2 weeks to 3 years)
- Enhance the fellowship with our long-term mission partners in their work to spread God's kingdom throughout the world
- Increase the congregation's global awareness and compassion through updates and prayer
- Maintain an intergenerational focus - with an intentional desire to involve all ages.
- Our work is relational - we strive to develop deep relationships with those we serve, seeking to honor and encourage the gifts / talents that God has given them, and to meet physical, social and emotional needs as well as spiritual.

GLOBAL OUTREACH PARTNERS

Who	Where	Prayer Needs
Bruckner, Nick & Nikki	Covenant Bible Camp Unalakleet, Alaska	God's work to be carried out in the hearts of the campers. Also a safe summer
Chamberlain, Lance & Lindsay	Evangelical Covenant Kenya	God will multiply their effort and bless their growing family in Kenya
Groot, Carl & Karen	Evangelical Covenant Bangkok, Thailand	God's wisdom as they are helping South Asian Immigrants seeking refugee status.
Martin, Roger & Tammy	Frontier Missionaries Tempe, Arizona	
Mary McCorkle	Youth with a Mission	
O'Herin, Brian & Julie	Wycliffe La Mirada, California	
Prouty, Bob & Chris	Campus Crusade Strathfield, Australia	God's continued blessing on their internet evangelism
Sandvig, Tim & Sharon	Serving in Mission USA Temuco, Chile	One on One Mentoring Youth Safety in Temuco - Safety for Koyamentu Center
Sommer, Joel & Sabrina	Access Covenant Church Portland, Oregon	Access Covenant Church Intercultural outreach in SE Portland
Stockamp, David & Celia	Evangelical Covenant Congo	Theology Students becoming equipped in Gemena in the doctrine of Islam. (Counter its lure).
Stradinger, Kay	Africa Inland Mission	She will be a powerful force in healing missionaries emotional needs
Wollam, Kris	International Messengers Slovakia	
Won, Jack & Miriam	Kizimani Portland, Oregon	
Organizational Partner		
Kizimani	Kenya Portland, Oregon	Prayers for upcoming short - term mission coming together and ministering God's love. Prayers for finances for both the Mortuary (to finance the clinic) and Jamii school (pay off material loans)



Strategies

- Mission Sundays: where we “bring” both long-term missionaries and local mission opportunities to the congregation on an alternating 6 month basis.
- Bulletin Inserts: TBD – bringing prayer concerns both locally and globally on a monthly basis
- Short Term Missions: Involving congregational members on trips such as Guatemala and Kenya to experience first-hand overseas involvement
- Missions Opportunities: supporting a variety of members as they go out for 6 to 36 months overseas / local opportunities
- Mission Connexion Promotion: bringing to the congregation the information about this world-class missions’ educational conference
- Working alongside the Local Commission: working to promote The Oregon Food Bank, Compassion Connect Clinics / Adorned in Grace and other various local mission activity being birthed by West Hills attendees (such a: Foster Parents Night Out, Safe Families, Hayhurst, etc.) We also lend our help with their Missions Sunday

WHCC Mission and Evangelism Budget 2018 – 2019

Long-term Mission Partners Support: We currently support eleven long-term mission partners scattered across the globe.

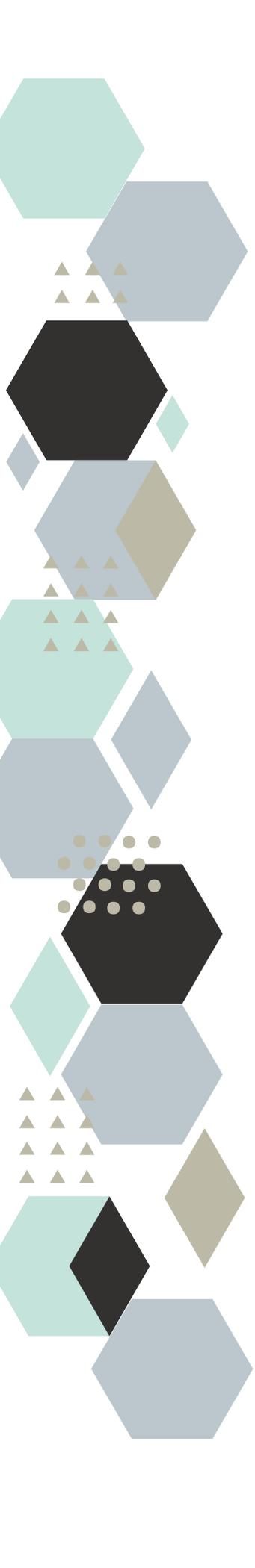
Mission Awareness: Increase congregational awareness of our long-term missionaries (lunches after church, brochures, etc.) as well as any sponsored short-term mission trips (e.g. Kizimani awareness)

Opportunity: Local or international short-term mission trips for an individual. Potential uses would include local ministry members may become involved with but need some financial backing We are supporting 2 individuals on short term missions.

Contingency : Funds set aside in case one of our long – term partners has an emergency need. This funds accumulates to a fixed amount.

Education: Targeting specific mission education opportunities, but could also be used for curriculum development for small groups or Sunday School classes on appropriate topics - for example Evangelism or Discipleship.

Administration: Posters, pictures, notices that we put up around the church, but could also involve brochure / flyer development in community outreach as well as postage / materials for long - term missionaries and their families birthdays.



11. serving locally

Serve Locally is the local ministry arm of the missions team, focusing on our church's outreach in the local community. We try to serve as a support for the many in the congregation who are already serving as the hands of Jesus in the local area, and encourage, educate and provide opportunities for those looking for somewhere to serve. Our Local Ministries Fair in April, and Mission Moments during the service are ways we are bringing these opportunities forward.

Many in our congregation are already serving locally-- some examples that West Hills has been highlighting lately are:

Hayhurst Elementary School--the Giving Snowman over the holidays gave us opportunities to give gifts for families in need. There are many other opportunities like the fall grounds clean-up, tutoring, reading to children, library help, homework help, and more. Dale Kardos is the coordinator for Hayhurst projects.

Oregon Food Bank--a monthly group of about 10 people repack donations into family-sized portions for distribution to people in need in the local community. Mopsy Ballard is the coordinator for this project.

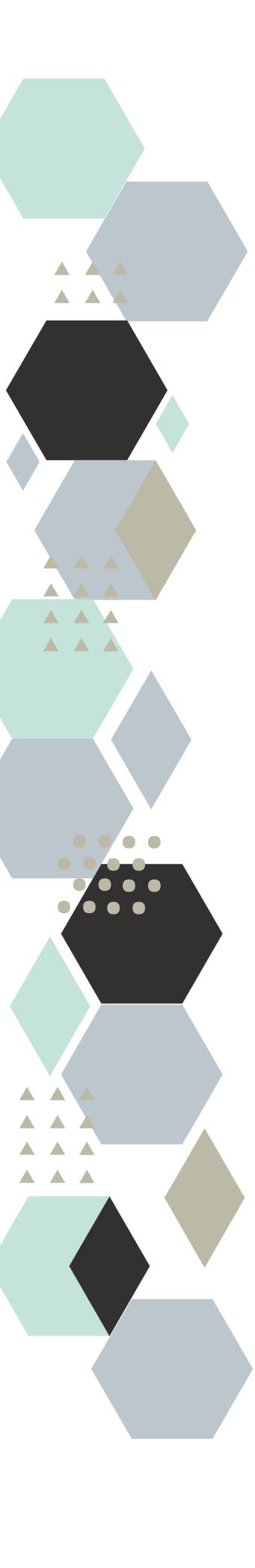
Safe Families--provides help and relief to families in crisis, by offering parental support, childcare, parenting skills, respite, etc. Jeremy and Amy Parra are the coordinators.

Compassion SW--an annual free medical, dental and social services clinic at Wilson High School, supported by various churches in the SW Portland area. Many West Hills attendees volunteer at this clinic in many different areas. Mopsy Ballard coordinates this project.

Adorned in Grace--wedding dress resale shop, staffed by volunteers, whose proceeds support women transitioning out of human trafficking. Kate Wilkins is the West Hills contact for this organization.

Foster Parents Night Out--Monthly activity supported by DHS where faith based organizations provide a place where foster parents can drop off their children for a four-hour break for age-based activities and a group meal in a safe environment. This takes place at Westside Jesus Church.

Dale and Claudia Kardos
Serving Locally Coordinators



12. hospitality

Our purpose continues to be hosting quality fun events that help our church and neighboring communities connect and encourage one another!

Chris and Laurie Pickens have joined our Hospitality team this year by coming alongside to support while assisting us to create future events to enjoy fellowship with one another.

We have welcomed more visitors & newcomers this year by serving several lunches after church in order to help them get better acquainted with our staff and council members.

Our Chillin' & Grillin' BBQ potlucks have provided opportunities for our families to invite neighbors and friends to our facility giving us a chance to meet visitors while getting to know one another. We also have provided light lunches after business meetings throughout the year allowing the potential for our families to attend multiple meetings.

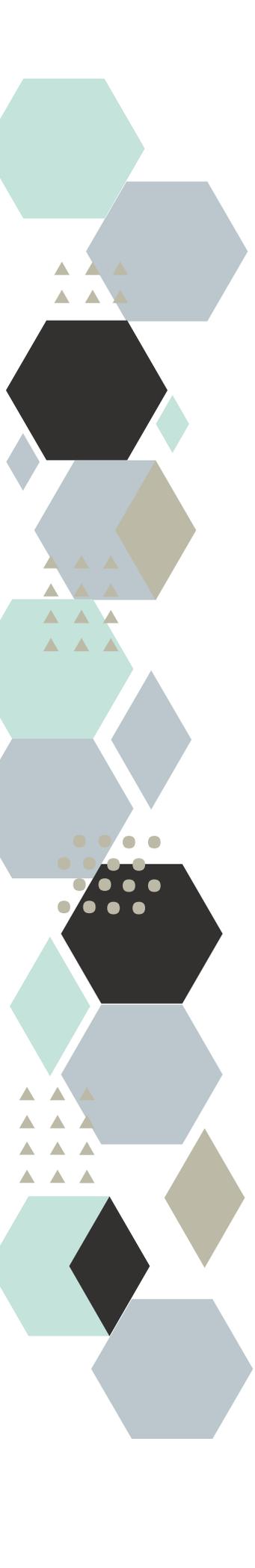
The pumpkin carving event this year expanded to include: pie judging, face painting, games, and a photo booth along with serving brats & hot dogs. "Harvest Fest" is our new name for this event that enjoyed a crowd of nearly 100 kids and adults.

We assisted with the Easter egg hunt by decorating tables and creating a cheerful, Easter atmosphere for the Pancake Breakfast. Great weather afforded another record crowd attending this year.

In December we supported the Women's Christmas Worship event by decorating the courtyard, chapel and library. The atmosphere for reflection during the evening and organizing refreshments allowed for conversation at the conclusion of this peaceful and calming event.

Respectfully submitted,

Arlene Rich, Tonya Deisner, Maureen McLain, Jan Greenwald, Connie Helleson, Laurie & Chris Pickens



13. pastoral commission

The Pastoral Commission is tasked with supporting the congregation, staff, and council. Along with our senior pastors, commission members included: Dave Carlson, Council Chair, Maggie Englund, Council Vice Chair, Sarah Johnson, council member-at-large, and Joe Brooks, church member-at-large.

I will be “retiring” from this role as of June 30. I am very thankful to our amazing staff, council and commission members, and all of you at West Hills for your support and encouragement to me, and the PRC while we weathered recent years of transition, but now look ahead to increasing stability and growth. It has been a privilege to serve you.

It has been a busy year and we are thankful for a dedicated staff that regularly meets and supports each other! In addition to meeting and praying with staff, highlights include:

- Leading process of Constitution and Bylaw transition from Council to Leadership Team model to enable and support future ministry growth
- Assisting pastors with worship minister staff transition from San Kim to Brian Borin
- Supporting 10 year anniversary celebration of Jack Won as Office Administrator
- Supporting Lynette Sanchez in pursuit of Licensing/Credentialing with the ECC
- Helping staff set and monitor goals and action plans for each of their ministries
- Providing feedback during staff evaluations and making recommendations to Council
- Serving as executive committee for the council, helping to set vision, agenda and goals

I want to again thank the members of the Pastoral Commission for their diligence and faithfulness as we served together this year.

Blessings in Christ,

Maggie Englund
Council Vice Chair/Pastoral Commission Chair

14. financial secretary

FINANCIAL SECRETARY ANNUAL REPORT For the calendar year ended 12/31/2017

During 2017 there were **90** active contributors. (An active contributor is a person or family giving \$100 or more during the year.)

These **90** contributors provided **99.9%** of total giving to the ministries of WHCC.

	2017	2016	2015
Total given to gen'l and designated funds	\$431,438	\$399,584	\$378,069
Number of active contributors (over \$100)	90	77	73
Average per contributor (over \$100)	\$4,845	\$5,158	\$5,172
Median giving amount (mid-point)	\$2,375	\$3,300	\$3,255
Number of contributors giving over \$1,000	59	60	58

There were **12** contributors who gave in excess of \$10,000 in 2017.
There were **16** contributors who gave between \$5,000 and \$10,000.

The top **10%** of active contributors (**9**) accounted for **44.1%** of total giving.

The top **20%** of active contributors (**18**) accounted for **63.0%** of total giving.

The top **50%** of active contributors (**45**) accounted for **91.3%** of total giving.
--- If you gave **\$2,375** or more during the year, you were in that top **50%**.

The flip-side is that **one-half** the congregation provided **less than 8.7%** of total giving.

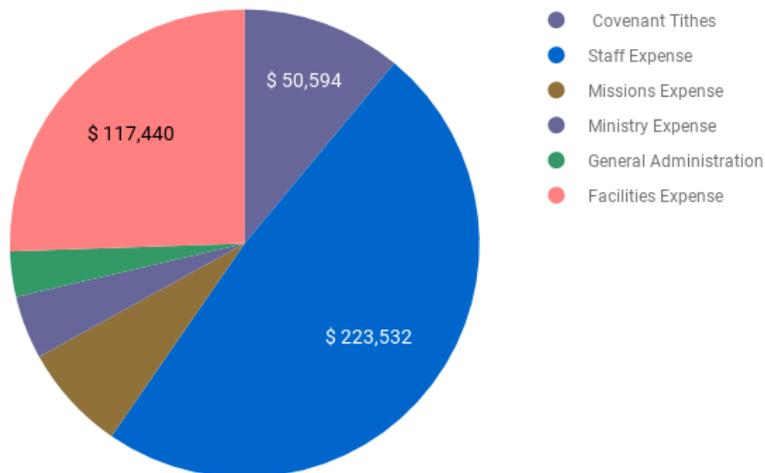
15. financial overview

West Hills Covenant Church Giving Data 12 Months Ending Income

<u>12 months Ending</u>	<u>\$</u>	<u>Year over Year Increase</u>	<u>4 Year Increase</u>
April 30, 2014	\$ 355,049		
April 30, 2015	\$ 368,907	\$ 13,858	
April 30, 2016	\$ 380,950	\$ 12,043	
April 30, 2017	\$ 414,044	\$ 33,094	
April 30, 2018	\$ 438,673	\$ 24,629	\$ 83,624

West Hills Covenant Church Budget Worksheet Fiscal Year 2018-19

Covenant Tithes	\$ 50,594	11.0%
Staff Expense	\$ 223,532	48.6%
Missions Expense	\$ 33,851	7.4%
Ministry Expense	\$ 20,100	4.4%
General Administration	\$ 14,427	3.1%
Facilities Expense	\$ 117,440	25.5%
Grand Total	\$ 459,944	



16. proposed budget

		<u>2017-18 Final Budget</u>	<u>2018-19 Proposed Budget</u>
Income			
4030 Contributions Income			
4070 Unrestricted		436,023.00	449,282.00
Total 4030 Contributions Income		\$ 436,023.00	\$ 449,282.00
4090 Facility Use Income		10,750.00	10,662.00
4170 Interest Income		0.00	0.00
Total Income		\$ 446,773.00	\$ 459,944.00
			2.9%
Expenses			
6000 Covenant Tithes			
6021 Evangelical Covenant	0.075	33,508.00	34,496.00
6034 N. Pacific Conference	0.035	15,637.00	16,098.00
Total 6000 Covenant Tithes		\$ 49,145.00	\$ 50,594.00
Staff Expense			
6101 Salary - Sr. Pastor		78,500.00	80,856.00
6103 Pension-Sr Pastor 13% of Salary	0.13	10,985.00	11,315.00
6104 Medical Ins-Sr Pastor		22,000.00	22,000.00
6105 FICA match-Sr Pastor		6,005.00	6,185.00
6113 Professional Dev-Sr Pastor		500.00	1,000.00
6114 Meetings, Conf and Retreats		5,000.00	5,000.00
6201 Salary - Youth Minister		20,520.00	21,138.00
6206 Professional Dev-Youth Min		1,000.00	1,500.00
6251 Salary-children's minister		15,390.00	15,852.00
6252 Pension-children's minister	0.13	0.00	2,061.00
6259 Professional Dev - Children's Min		1,500.00	1,000.00
6302 Minister of Worship & Arts		20,000.00	12,875.00
New Account Pension Minister of Worship & Arts	0.13	0.00	1,674.00
6304 Professional Dev-Worship Admin		500.00	500.00
7002 Office Administrator		30,168.00	31,074.00
7006 Professional Dev-Admin Staff		100.00	100.00
7015 P/R Taxes-FICA		6,555.00	6,102.00
7016 P/R Taxes-SUI		2,237.00	2,500.00
7017 P/R Taxes-W/C		800.00	800.00
Total Staff Expense		\$ 221,760.00	\$ 223,532.00
			0.8%
6050 Serving Globally Ministry			
6052 Long Term Missions Partners Support		29,783.00	30,676.00
6054 Serving Globally Admin		225.00	225.00
6056 Serving Globally Awareness/Education		500.00	750.00
6058 Serving Globally Opportunity		1,000.00	1,000.00
6060 Serving Globally Education		500.00	0.00
6062 Serving Globally Contingency Reserve		600.00	600.00
Total 6050 Serving Globally Ministry		\$ 32,608.00	\$ 33,251.00
			2.0%
6080 Serving Locally Ministry			

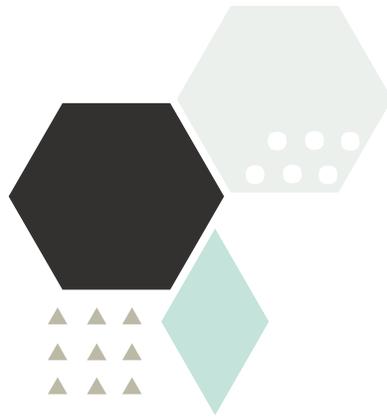


6061 Serving Locally Contingency Reserve	600.00	600.00
Total 6080 Serving Locally Ministry	\$ 600.00	\$ 600.00
		0.0%
6100 Pastoral Care/Adult Ministries		
6110 Auto Exp-Sr Pastor	500.00	500.00
6111 Expense Acct-Sr Pastor	1,800.00	1,800.00
6130 Honoraria	700.00	700.00
6120 Congregational Care	400.00	400.00
6165 Adult Ministry Commission	1,500.00	1,500.00
Total 6100 Pastoral Care/Adult Ministries	\$ 4,900.00	\$ 4,900.00
		0.0%
6150 Family Ministries Expense		
6125 Newcomer Lunches	800.00	800.00
6135 Ministry Development	150.00	150.00
6175 Child Safety	200.00	250.00
6180 Hospitality	500.00	1,000.00
6185 Kitchen Supplies	1,500.00	1,500.00
Total 6150 Family Ministries Expense	\$ 3,150.00	\$ 3,700.00
		17.5%
6200 Youth Ministries		
6205 Auto Expense-Youth	400.00	400.00
6210 Confirmation Materials	400.00	1,200.00
6215 High School & Middle School Exp	2,000.00	2,000.00
6225 Youth Leader Expense	200.00	750.00
6230 College Gen Exp	500.00	500.00
Total 6200 Youth Ministries	\$ 3,500.00	\$ 4,850.00
		38.6%
6250 Children's Ministries Expense		
6260 SS Curriculum & Supplies	800.00	800.00
New Account Volunteer Appreciaton & Care	0.00	300.00
6264 Summer Programs Reserve	600.00	800.00
6268 CE General Expense	500.00	500.00
6270 Camp Scholarships Reserve	500.00	500.00
6272 Family Events	300.00	300.00
6274 Child Care	300.00	300.00
Total 6250 Children's Ministries Expense	\$ 3,000.00	\$ 3,500.00
		16.7%
6300 Worship, Music & Arts		
6303 Worship Leader Exp Acct	100.00	100.00
6306 Piano/Eqmt Upkeep	200.00	200.00
6312 Copyright Licenses	350.00	350.00
6316 Leaders & Accomp	300.00	1,000.00
6318 Worship and Communion Supplies	400.00	900.00
6322 Worship Arts Expense	100.00	100.00
6329 Worship Equipment Reserve	500.00	500.00
Total 6300 Worship, Music & Arts	\$ 1,950.00	\$ 3,150.00
		61.5%
7000 General Administration		
7004 Office Assistance	2,800.00	3,000.00
7020 Postage	600.00	500.00



7030 Telephone	1,600.00	1,600.00
7035 Office Supplies	3,000.00	3,000.00
7037 Computer Expenses	1,000.00	1,000.00
7045 Miscellaneous Admin	100.00	400.00
7050 Office Eqpt & Repair	1,200.00	1,000.00
7055 Subscriptions	0.00	107.00
7060 Reserve for Office Equipment	1,200.00	1,200.00
Total 7000 General Administration	\$ 11,500.00	\$ 11,807.00
		2.7%
Communications Commission		
7025 Printing & Promotions	\$ 1,200.00	\$ 1,200.00
7036 Website	\$ 220.00	\$ 220.00
8005 Planning Center	\$ 1,200.00	\$ 1,200.00
8015 Text Messaging Updates	\$ 600.00	\$ 0.00
Total Communications Expense	\$ 3,220.00	\$ 2,620.00
		-18.6%
7100 Facilities Expense		
7102 Insurance	12,840.00	12,840.00
7104 Electricity	8,500.00	8,500.00
7106 Water	12,500.00	12,000.00
7108 Gas	7,000.00	6,000.00
7112 Garbage & Recycling	1,000.00	1,200.00
7150 Longterm Maintenance Reserve	12,000.00	12,000.00
7155 Building Maintenance	7,000.00	14,000.00
7170 Building Loan Payments	34,000.00	34,000.00
7175 Janitorial Services	12,600.00	12,600.00
7180 Janitorial Supplies	1,000.00	1,300.00
7185 Landscape Maintenance	3,000.00	3,000.00
Total 7100 Facilities Expense	\$ 111,440.00	\$ 117,440.00
		5.4%
7200 Search Committee Expense		
7202 Search Committee	0.00	0.00
Total 7200 Search Committee Expense	\$ 0.00	\$ 0.00
Total Expenses	\$ 446,773.00	\$ 459,944.00
Net Income	\$ 0.00	\$ 0.00





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